

APPROVED MINUTES

RENAISSANCE ACADEMY CHARTER SCHOOL OF THE ARTS

Board of Trustees

November 8, 2016

Location: 299 Kirk Road, Rochester, New York 14612

Mission: *Renaissance Academy Charter School of the Arts will provide children an enriched and rigorous educational experience through the infusion of the humanities and arts rooted in a culture of high academic standards leading to success in college and careers.*

1. Welcome/Call to Order and Introductions Called to Order at 5:10pm

- **Attending:** Bert Brinkerhoff, Dale Klein, Alan Lockwood, Stephen Gordon, arriving after first motion/vote were Dr. Marilyn Patterson-Grant and Audrey Cummings, Dr. Donna Marie Cozine, Craig Eichmann, Michelle Gannon (note taker)
- **Absent: none**

2. Approval of Consent Agenda Items

[Note: Single items can be removed from the list and considered separately at the request of a Board of Trustees member]

- **Motion 41.5 to approve Consent Agenda for Items listed below.**
- **(Motion 41.6 to approve Minutes from October 11, 2016.)**
- **(Motion 41.7 to approve the 11-8-16 agenda)**
- **Motion to approve: Steve Gordon Seconded: Dale Klein**
- **Ayes:4 Nays:0**

3. Chief Educational Officer Annual Report

- **Motion 41.8: Resolution:** In the event that the school receives the 21st CCLC grant that the Board of Trustees will ensure the proper reimbursement of and accounting for project funds
Motion to approve: Bert Brinkerhoff Seconded: Steve Gordon.
 - Bert Brinkerhoff xYes
 - Dale Klein xYes
 - Alan Lockwood xYes
 - Steve Gordon xYes
 - Audrey Cummings xYes
 - Marilynn Patterson-Grant xYes
- Three resolutions that will be send to the NYS Charter Schools Office for charter revisions:
- **Motion 41.9:** To begin the 2017-2018 school year on Tuesday, September 5th thereby decreasing the number of instructional days from the 191 days specified in the Charter to a number of days to be determined, for one school year only.
Motion to approve: Audrey Cummings Seconded: Dale Klein.
 - Bert Brinkerhoff xYes
 - Dale Klein xYes
 - Alan Lockwood xYes

- Steve Gordon xYes
- Audrey Cummings xYes
- Marilynn Patterson-Grant xYes

➤ **Motion 50.0:** To employ a school psychologist in lieu of a social worker that was specified in the Charter.

Motion to approve: Bert Brinkerhoff Seconded: Dale Klein

- Bert Brinkerhoff xYes
- Dale Klein xYes
- Alan Lockwood xYes
- Steve Gordon xYes
- Audrey Cummings xYes
- Marilynn Patterson-Grant xYes

➤ **Motion 51.1:** To teach ELA and SS through thematic units based on high quality literature and non-fiction text rather than using Wonders and Time Links as was specified in the charter.

Motion to approve: Dale Klein Seconded: Steve Gordon

- Bert Brinkerhoff xYes
- Dale Klein xYes
- Alan Lockwood xYes
- Steve Gordon xYes
- Audrey Cummings xYes
- Marilynn Patterson-Grant xYes

➤ **Motion 51.2.1:** Resolution to accept the change in the Organizational Chart (charter revision):

Motion to approve: Bert Brinkerhoff Seconded: Marilynn Patterson-Grant

- Bert Brinkerhoff xYes
- Dale Klein xYes
- Alan Lockwood xYes
- Steve Gordon xYes
- Audrey Cummings xYes
- Marilynn Patterson-Grant xYes

➤ **Motion 51.2.2:** Approve the creation of the following positions and job descriptions:

Director of Safety and Wellness

Director of Elementary Education-Jan/Feb

Director of Intermediate Education-July

Motion to approve: Marilynn Patterson-Grant Seconded: Steve Gordon

- Bert Brinkerhoff xYes
- Dale Klein xYes
- Alan Lockwood xYes
- Steve Gordon xYes
- Audrey Cummings xYes
- Marilynn Patterson-Grant xYes

➤ **Motion 51.3:** Approve hiring under different cover.

Motion to approve: Bert Brinkerhoff Seconded: Dale Klein

- Bert Brinkerhoff xYes
- Dale Klein xYes
- Alan Lockwood xYes
- Steve Gordon xYes
- Audrey Cummings xYes
- Marilynn Patterson-Grant xYes

5. Finance & Audit Committee Report [Bert Brinkerhoff]

- **Motion 51.4:** Approval of Federal 990 tax return and the submission of it by Heveron and Co.

Motion to approve: Steve Gordon Seconded: Bert Brinkerhoff

- Bert Brinkerhoff xYes
- Dale Klein xYes
- Alan Lockwood xYes
- Steve Gordon xYes
- Audrey Cummings xYes
- Marilynn Patterson-Grant xYes

- **Motion 51.5:** Approval of 250k line of credit from M&T bank.

Motion to approve: Alan Lockwood Seconded: Steve Gordon

- Bert Brinkerhoff xYes
- Dale Klein xYes
- Alan Lockwood xYes
- Steve Gordon xYes
- Audrey Cummings xYes
- Marilynn Patterson-Grant xYes

4. Facilities Committee [Steven Gordon & Alan Lockwood]

- Steve and Craig will meet on November 17 and start on next year. Discussed prices. Will review information in the finance committee meeting.

6. Human Resources Committee Report [Alan Lockwood]

- Craig Eichman came to the HR committee meeting to discuss ideas re: benefits and teacher retention. Discussed different plans for health insurance and including higher deductibles and HSAs. It was proposed to adopt the plan that Craig proposed.
- Also discussed matching 403b. Vote tabled until we get more information from company.
- **Motion 51.6:** Support high deductible and contribution to HSA to max benefit. (See notes for vote.)

Motion to approve: Marilynn Patterson Grant Seconded: Steve Gordon

- Bert Brinkerhoff xYes
- Dale Klein xYes
- Alan Lockwood xYes
- Steve Gordon xYes
- Audrey Cummings xYes
- Marilynn Patterson-Grant xYes

7. Governance Committee Report [Dale Klein]

- Governance committee report – Governance Committee met. New board members discussed. Committee is working on recruiting. Needs were discussed. Needs right now are a person that knows about HR and people who can help with development. Possibly another educator on the board. Also youth should be a factor for diversity in that area.
- Go over what Jill was conveying in her presentation next time. (Alan)

8. Resource Development Committee Report (Marilynn Patterson-Grant)

- Met Oct 27 Discussed Coin Wars, Barnes & Noble weekend, Friday Fun Night w/ Foodlink, Other ideas for fundraising: tournaments, faculty/kids games, Razorsharks, Butapub event April 28, Dance A Thon.
- Feasibility study – still are trying to get contact information but will send out letters soon.

9. Old Business -

- none

11. New Business -

- Dr. Cozine reported that the school is launching social media

12. Public Comments

- none

13. Adjournment

- **Motion 51.7 to approve adjournment**
Motion to approve: Marilyn Patterson Grant Seconded: Steve Gordon
- **Ayes:6 Nays:0**