

APPROVED MINUTES

RENAISSANCE ACADEMY CHARTER SCHOOL OF THE ARTS

Board of Trustees

Tuesday, June 14, 2016; 5:00 – 6:30 PM

Location: 299 Kirk Road, Rochester, New York 14612

Mission: *Renaissance Academy Charter School of the Arts will provide children an enriched and rigorous educational experience through the infusion of the humanities and arts rooted in a culture of high academic standards leading to success in college and careers.*

1. Welcome/Call to Order and Introductions @ 5:30

- **Attending:** Alan Lockwood, Steve Gordon, Allen Williams, Bert Brinkerhoff, Dr. Marilynn Patterson Grant, Craig Eichmann, Dr. Donna Marie Cozine
- **Absent:** Audrey Cummings, Dale Klein

2. Approval of Consent Agenda Items

[Note: *Single items can be removed from the list and considered separately at the request of a Board of Trustees member*]

- **Motion 30.8 to approve Consent Agenda for Items listed below made by Bert Brinkerhoff and seconded by Steven Gordon.**
- **Motion 30.9 to approve Minutes from May 10, 2016. 1st: Bert 2nd Steven**
- **Motion 31 to approve June 14, 2016 Agenda**
 - **There was no discussion; Motion unanimously passed (4 Ayes; 0 Nays)**

3. Chief Educational Officer Report:

- Dr. Cozine shared information from the meeting with David Frank, Head of the NYSED Charter School's Office, reviewed the CEO report and the board had a lengthy discussion on the demographics of our staff.

4. Finance & Audit Committee Report [Bert Brinkerhoff]

- Review Monthly Balance Sheet, P & L Statement and July to May Budgeted vs Spent [Sent as attachment]
- RA is about \$300,000 above budgeted surplus. It is anticipated that we will have plenty
- Dr. Cozine commended Craig Eichmann and Dr. B. Cozine for their close oversight of the budget and to keep us well below expenses
- Dr. Cozine also shared the great job that Craig Eichmann has done renting out the facility and fields to support our field trip budget. He has been able to bring in about \$7,000 for the field trip budget.
- **Motion 31.1 to approve contracting Heveron & Heveron to conduct the 2015-16 audit made by Marilyn Patterson Grant Seconded by Steven Gordon.**

- **There was no discussion**

➤ Roll Call Vote

- | | | |
|---------------------------|------------|----|
| • Bert Brinkerhoff | Yes | No |
| • Dale Klein | absent | |
| • Alan Lockwood | Yes | No |
| • Marilyn Patterson Grant | Yes | No |
| • Audrey Cummings | absent | |
| • Steven Gordon | Yes | No |

5. Facilities Committee [Steven Gordon & Alan Lockwood]

- Update on Phase II Renovations
- Doors are being installed
- The building plans are in front of Greece awaiting a permit
- The predictions are still to be finished by August 1st.

6. Human Resources Committee Report [Alan Lockwood]

- No report

7. Governance Committee Report [Dale Klein]

- No Report

8. Resource Development Committee Report

- **Motion 31.2 to approve contracting with Cause + Effect Strategic Marketing to conduct a Capital Campaign Feasibility Study was made by Bert Brinkerhoff and seconded by Alan Lockwood.**
 - **Discussion:** The board had a lengthy discussion on the use of Cause and Effect Strategic Marketing to conduct our feasibility study.

- **Roll Call Vote**

- | | | |
|---------------------------|------------|----|
| • Bert Brinkerhoff | Yes | No |
| • Alan Lockwood | Yes | No |
| • Audrey Cummings | absent | |
| • Steven Gordon | Yes | No |
| • Dale Klein | absent | |
| • Marilyn Patterson Grant | Yes | No |

9. Ad Hoc Strategic Planning Committee (Marilynn/Audrey/Nan/Donna Marie)

- Appoint two people to draft the Strategic Plan document: Alan Lockwood will do.

10. Old Business

11. New Business

➤ **Motion 31.3 to approve the creation of a multi-grade 15:1 class in the 2016-17 school year made by Steven Gordon and seconded by Marilynn Patterson-Grant**

- **There was no discussion; Motion unanimously passed (Ayes 4; Nays 0)**

12. Public Comments

- **No public comments**

13. Adjournment

- **Motion 31.4 to approve adjournment made by Alan Lockwood and seconded by Bert Brinkerhoff.**
- **There was no discussion; Motion unanimously passed (Ayes 4; Nays 0)**