

DRAFT MINUTES

RENAISSANCE ACADEMY CHARTER SCHOOL OF THE ARTS

Board of Trustees

August 9, 2016; 5:00 – 6:30 PM

Location: 299 Kirk Road, Rochester, New York 14612

Mission: *Renaissance Academy Charter School of the Arts will provide children an enriched and rigorous educational experience through the infusion of the humanities and arts rooted in a culture of high academic standards leading to success in college and careers.*

1. Welcome/Call to Order and Introductions at 5:05

- **Attending:** Alan Lockwood, Steven Gordon, Audrey Cummings, Marilynn Patterson-Grant, Bert Brinkerhoff, Dale Klein
- **Absent:** Allen Williams
- **Audience:** Mr. Muniz, Mrs. Hewitt, Ms. Torres

2. Public Comments were moved to the beginning of the meeting due to family time constraints

3. Approval of Consent Agenda Items

[**Note:** *Single items can be removed from the list and considered separately at the request of a Board of Trustees member*]

- **Motion 31.2 to approve Consent Agenda for Items listed below.**
- **(Motion 31.3 to approve Minutes from June 14, 2016.)**
- **(Motion 31.4** The Renaissance Academy Charter School of the Arts, having conducted a thorough background check via a fingerprint scan as required and having discovered no State or federal criminal history, or having provided such history to SED if found, has voted to select Allen K. Williams as a final candidate to its Board of Trustees, with a term expiring on August 2019, pending approval by SED. The resolution approving Allen K. Williams is formally adopted upon SED's approval.

4. Chief Educational Officer Annual Report

4. Motion 31. 5 to approve 21 new staff hires/positions for the 2016-17 school year (Names, position, etc. listed on attached document) by Dale Klein and seconded by Bert Brinkerhoff.

➤ Discussion

➤ Roll Call Vote:

- | | | |
|----------------------------|------------|---------|
| ➤ Audrey Cummings | Yes | No |
| ➤ Steven Gordon | Yes | No |
| ➤ Marilynn Patterson Grant | | abstain |
| ➤ Dale Klein | Yes | No |
| ➤ Alan Lockwood | Yes | No |
| ➤ Bert Brinkerhoff | Yes | No |

4. Finance & Audit Committee Report [Bert Brinkerhoff]

- Review Monthly Balance Sheet, P & L Statement and June and July Budget VS Spent.

- **Motion 31.6 to approve revised contract to engage Heveron & Heveron to conduct the 2015-16 audit made by Bert Brinkerhoff Seconded by Dale Klein .**
- **Discussion**
-
- **Roll Call Vote**

➤ Bert Brinkerhoff	Yes	No
➤ Dale Klein	Yes	No
➤ Alan Lockwood	Yes	No
➤ Marilynn Patterson Grant	Yes	No
➤ Audrey Cummings	Yes	No
➤ Steven Gordon	Yes	No

5. Facilities Committee [Steven Gordon & Alan Lockwood]

- Update on Phase II Renovations
- Tour of building and update
- Audrey Cummings commented on what a wonderful job Craig Eichmann on managing the building project.

5. Human Resources Committee Report [Audrey Cummings]

- Audrey is concerned about contractual issues about which she has heard.

7. Governance Committee Report [Dale Klein]

- Allen Williams will be moved on to the state approval level following this meeting.
- Audrey has two leads of possible board members upon which to follow up.
- Dale will send out times for meetings.

8. Resource Development Committee Report

- Feasibility Study Update

9. Ad Hoc Strategic Planning Committee (Marilynn/Audrey/Nan/Donna Marie)

- Appoint two people to draft the Strategic Plan document.

10. Old Business

11. New Business

- **Motion 31.7 to approve the submission of a response letter and Corrective Action Plan to the New York State Controller made by _____ Marilynn Patterson Grant Seconded by Steven Gordon. [Attached]**
- **Discussion**
- **Ayes 5 Nays 0**

- **Motion 31.8 to approve minor changes in the 2016-17 Employee Handbook made by Audrey Cummings seconded by Steven Gordon. [Attached]**
 - **Discussion**
 - **Ayes 5 Nays 0**

- **Motion 31.9 to approve the 2016-17 Master Schedule made by Bert Brinkerhoff and Seconded by Steven Gordon.**

- **Discussion**
- **Ayes 5 Nays 0**

12. Public Comments

- Three parents came to the meeting to discuss the layoff of two RA employees.
- Mr. Muniz also spoke about the importance of RA using social media to highlight school events, especially the Family Fun Festival.

13. Adjournment

- **Motion 31.8 to approve adjournment made by Marilyn Patterson-Grant and seconded by Alan Lockwood.**
- **Discussion**
- **Ayes 5 Nays**