

DRAFT MINUTES

RENAISSANCE ACADEMY CHARTER SCHOOL OF THE ARTS

Board of Trustees

May 9, 2017

Location: 299 Kirk Road, Rochester, New York 14612

Mission: *Renaissance Academy Charter School of the Arts will provide children an enriched and rigorous educational experience through the infusion of the humanities and arts rooted in a culture of high academic standards leading to success in college and careers.*

Welcome/Call to Order and Introductions 5:06 PM

- **Members Present:** Alan Lockwood, Steve Gordon, Bert Brinkerhoff
- **Members Absent:** Marilyn Patterson-Grant, Dale Klein
- **Others Present:** Craig Eichmann, Aaron Rosen, Makini Beck (5:08pm), Zach Harrison (5:14pm) Michelle Gannon as Board Clerk. The SIT Team including: Cait Loury, Jen Wheaton, Kira Soule, Robin Carter, and Carly Chung-Stowe. Asfa Sill (5:17pm)

Approval of Consent Agenda Items

[Note: Single items can be removed from the list and considered separately at the request of a Board of Trustees member]

- **Motion 55.8 to approve Consent Agenda for Items listed below:**
- **(Motion 55.9 to approve Minutes from April 4, 2017 Board Meeting.)**
- **(Motion 56.0 to approve May 9, 2017 Agenda.)**
- **Motion to approve: Steven Gordon Seconded: Bert Brinkerhoff**
- **Ayes: 3 Nays: 0**

Chief Educational Officer Annual Report [Donna Marie Cozine]

- Dr. Cozine was not present at the meeting.
- School Improvement Team presented information on the chosen focus for 2016-2017, Increasing Family Involvement.
- Topics included: Communication with Families, RAFFA, Family Survey, Family Social Events.
- The SIT team talked about the current efforts in these areas, and future plans in these areas to carry over into the 2017-2018 school year.

Finance Committee Report [Bert Brinkerhoff]

- The Finance Committee looked at the April 30th 10-month financials for 2016-2017 school year. RA has a net positive cash flow of \$394k, \$280k ahead of original budget, primarily through grants. Year-end projected approximate \$750k positive cash flow, which is helpful as we move forward to phase 4 of the building project. The committee reviewed the preliminary budget for the 2017-2018 school year, starting July 1. The projected revenue is in excess of \$6mil, with positive cash flow for next year at approximately \$600k. This includes an anticipated \$200k building grant. Excess funds used toward building project as well, which adds up to around \$1.4mil to use for the building project. Rate increases from the state include an additional \$400 per student, directly from state for 2017-2018. Mr. Lockwood brought up the consideration to use some of the surplus toward Human Resources/Staff compensation considerations to address some Human Resource initiatives.
- **Motion to approve the proposed budget for the 2017-2018 School Year.**
- **Discussion:** *Board members thought the preliminary budget had been voted on in May, and did not vote on this.*

Makini Beck left at 5:36

Facilities Committee Report [Steven Gordon, Alan Lockwood]

- Commitment letter for Phase 3, attorneys to review and then it will be paid out with bank's monies.
- Phase 4a and 4b presented to bank as one large project, with projections for the next 5 years.
- The building changes will make RA one of the most unique elementary school buildings in New York State.

Human Resources Committee Report (Alan Lockwood)

- Tuition Reimbursement plan for staff- looking for draft proposal, review at June HR meeting and present to Board. (Wants to look at possibility of looking at surplus to fund some of that?)
- Craig's comments re: lump sum check salary raise, as a bonus? I didn't understand. Longevity checks.

Resource Development Committee Report (Marilynn Patterson-Grant)

- Dr. Marilynn Patterson-Grant was not present at the meeting.
- Dr. Aaron Rosen shared the information from the Resource Committee.
- Butapub fundraiser: will it be an Annual event, the details regarding what type and style of event it should be (fundraiser vs. get-to-know event, formal vs. casual.)
- Question of funding, can we get a sponsor for these events?

Governance Committee Report (Dale Klein)

- **Motion 56.1 Renaissance Academy Charter School of the Arts Board of Trustees, having conducted a thorough background check via a fingerprint scan as required and having discovered no State or federal criminal history, or having provided such history to SED if found, has voted to select Mr. Zachary Harrison as a final candidate to its Board of Trustees, with a term expiring on 4/2020, pending approval by SED. The resolution approving Mr. Zachary Harrison is formally adopted upon SED's approval.**
- **Motion to approve: Steve Gordon Seconded: Bert Brinkerhoff**
- **Ayes: 3 Nays: 0**
- **Paperwork for Dr. Makini Beck and Dr. Aaron Rosen has been submitted to Nicole Henderson and NYSED for review and approval.**
- **Motion 56.2 to re-elect Board Member at Large Dr. Marilynn Patterson-Grant to another term, determined as 4/2017 - 4/2020.**
- **Motion to approve: Steve Gordon Seconded: Bert Brinkerhoff**
- **Ayes: 3 Nays: 0**
- **Governance Committee will review each policy and procedure for relevance and correct language.**

Old Business

- Executive Session, personnel issues discussed.

New Business

- None

Public Comments

- None

Adjournment at 6:08PM

- **Motion 56.3 to approve adjournment:**
- **Motion to approve: Steve Gordon Seconded: Bert Brinkerhoff**
- **Ayes: 3 Nays: 0**