

## **APPROVED MINUTES**

### **RENAISSANCE ACADEMY CHARTER SCHOOL OF THE ARTS**

#### **Board of Trustees**

**Tuesday, February 9, 2016; 5:00 – 6:30 PM**

**Location: 299 Kirk Road, Rochester, New York 14612**

**Mission:** *Renaissance Academy Charter School of the Arts will provide children an enriched and rigorous educational experience through the infusion of the humanities and arts rooted in a culture of high academic standards leading to success in college and careers.*

#### **1. Welcome/Call to Order and Introductions @ 5:04 PM**

- **Attending:** Audrey Lewis Cummings; Dale Klein; Alan K. Lockwood; Steven Gordon; Marilyn Patterson Grant; Nan Westervelt; **Absent:** Bert Brinkerhoff, Board Member  
Waiting Approval: Allen Williams; **Staff:** Dr. Donna Marie Cozine-Mills, Craig Eichmann, Sue Lococo

#### **2. Approval of Consent Agenda Items**

**[Note: Single items can be removed from the list and considered separately at the request of a Board of Trustees member]**

- **Motion 27.4 to approve Consent Agenda for Items listed below made by Nan Westervelt and seconded by Audrey Lewis Cummings**
- **(Motion 27.5 Approve Minutes from January 12, 2016)**
- **(Motion 27.6 Approve February 9, 2016 Agenda)**
- **There was no discussion; Motion unanimously passed (Ayes 7; Nays 0)**

#### **3. Chief Educational Officer Report**

- Dr. Cozine and Sue Lococo, Director of Special Services, presented an enlightening and informative overview of the Response To Intervention (RTI) program at RA.
- Highlights of the CEO Report included information about RA's current recruitment efforts (facilitated by Darryl Kittelberger), an update on follow up actions relating to the staff survey responses; and plans to de-brief and plan for the 2016-17 Back to School event.
- Dr. Grant commended Dr. Cozine for the survey distributed to the staff and the working groups focusing on hallway behaviors.

#### **4. Finance & Audit Committee Report [Bert Brinkerhoff]**

- The Monthly Balance Sheet, P & L Statement and July to January, Budgeted vs Spent was reviewed by Steven Gordon in Bert Brinkerhoff's absence. Overall income is up and expenses are down at this point in time. Net income for grants is up and the Board commended Dr. Cozine on her efforts to secure grant funding.

#### **5. Facilities Committee [Steven Gordon & Alan Lockwood]**

- Board and staff will meet with The Nichols Team in preparation for the renovations beginning in June.

#### **6. Human Resources Committee Report [Alan Lockwood]**

- The evaluation was completed by the Committee and the contract will be signed by Dr. Cozine.

#### **7. Governance Committee Report [Dale Klein]**

- The committee is waiting to hear if one prospective Board member is willing to serve and another candidate will tour the school in March.

#### **8. Resource Development Committee Report [Nan Westervelt]**

- **Board Annual Contribution:** The committee drafted and distributed a letter requesting each Board member consider contributing an annual donation to RA.
  - It was suggested a Board fundraising and personal giving policy be discussed at a future meeting. Questions relating to help develop a policy along with a sample policy will be sent to the Board for review prior to a discussion.
- **Artist's Stroll: RA will participate in the Young Audiences Artists' Stroll event being planned for next fall. Plans call for RA students to be the "Opening Act" from 4:30 to 6:30 with parents participating as well.**
- **Gouvernet Grant:** RA received \$5000 via a gift to Young Audiences from the Gouvernet Foundation and the funding will be used to provide the "Gouvernet After School Enrichment Program." Tentative plans call for Young Audiences teaching artists to offer fun and engaging arts activities in music, visual arts, and dance.

#### **9. Ad Hoc Strategic Planning Committee (Marilynn/Audrey/Nan/Donna Marie)**

- The Resource Development and Human Resources Committees are working on completing the Plan.

#### **10. Old Business**

- Staff “Meet & Greet” Alan Lockwood and Nan Westervelt visited the school during a professional development day and thanked the teachers in small groups for their dedication and professionalism.

## **11. New Business**

- Report Young Audiences Charter School Visit (Nan)
  - Thanks to the grant Young Audiences of Rochester secured from National Young Audiences, Caitlin Loury, Literacy Specialist and Nan Westervelt visited the Young Audiences Charter School in New Orleans for 2 days in January. Being able to see another arts integration school in action was stimulating and highly informative. Nan Westervelt provided an overview of the school, what was learned about their arts integration delivery system, and highlights of the visit. Caitlin and Nan will report on the visit to the RA staff this week.
  
- **Motion 25.7 to approve receipt of signed Disclosure of Possible Conflict of Interest and Code of Ethics from Dr. Donna Marie Cozine, CEO, Renaissance Academy Charter School of the Arts was made by Steven Gordon and seconded by Dale Klein. There was no Discussion; Motion unanimously passed (Ayes 7 Nays 0)**
  
  
- **Motion 25.8 to approve adjournment at 6:50 PM was made by: Marilynn Patterson-Grant and seconded by Dale Klein. There was no discussion; Motion unanimously passed (Ayes 7; Nays 0)**