

APPROVED MEETING MINUTES

RENAISSANCE ACADEMY CHARTER SCHOOL OF THE ARTS

Board of Trustees

August 14, 2018

5:30 PM

Location: 299 Kirk Road Rochester, New York

Mission: *Renaissance Academy Charter School of the Arts will provide children an enriched and rigorous educational experience through the infusion of the humanities and arts rooted in a culture of high academic standards leading to success in college and careers.*

Welcome/Call to 6:00 PM Order and Introductions

- **Members Present:** Mr. Steve Gordon, Dr. Marilyn Patterson Grant, Mrs. Dale Klein, Mr. Zach Harrison, Dr. Aaron Rosen, Dr. Guy Arie
- **Members Absent:** Dr. Makini Beck, Mr. Bert Brinkerhoff
- **Others Present:** Dr. Donna Marie Cozine, Mr. Craig Eichmann, Mr. Steve Harris, Mr. Alan Lockwood

Approval of Consent Agenda Items

[Note: Single items can be removed from the list and considered separately at the request of a Board of Trustees member]

- **Motion 67.3 to approve Consent Agenda for Items listed below:**
- **(Motion to approve August 14, 2018 Agenda.)**
- **(Motion to approve Minutes from July 13, 2018 Board Meeting.)**
- **Motion to approve: Zach Harrison Seconded: Guy Arie**
- **Ayes: 6 Nays: 0**

Chief Educational Officer Report [Dr. Donna Marie Cozine]

Dr. Cozine attended ESSA training. We had one resignation today so we are looking for a special education teacher. The academic committee will meet off campus to strategize on best method for presenting data.

Dr. Cozine shared that we have received exceptional service our legal counsel. Jennifer and Alan Lockwood of Boylan Code have been responsive to our every need. The attention to detail and support through the document revision process provided by Jennifer is appreciated.

Education Committee Report (Dr. Makini Beck)

Dr. Arie reports that the committee is continuing their work on measures. They have a plan to track improvement of the students who began with us in Kindergarten and are now in 5th grade.

Development Committee Report (Dr. Aaron Rosen)

Dr. Rosen reported that the committee would be sending out a canvas letter in October that will include personalized letters from members of the Board utilizing contacts from the feasibility study. The Reach for the Stars event is in the planning stages and will be on a larger scale than last year. Dr. Rosen and Mrs. Nan Westervelt are working together on a tour day of our building. They are asking for input from the Board for who should be invited to this tour event.

Finance Committee Report (Bert Brinkerhoff)

Mr. Gordon reported that in July it is relatively quiet with regard to finances. There is no significant changes or items to report.

Facilities Committee Report [Steven Gordon, Alan Lockwood]

The construction is moving along as scheduled.

Human Resources Committee Report (Janine Barry)

At this time, we are seeking one special education teacher and one assistant teacher. We have staff that can cover these areas for the short-term. Dr. Cozine reported that we have an offer presented to an Occupational Therapist Assistant.

We have retained nine new staff hires for the upcoming school.

- **Motion 67.4 to approve 9 new staff hires/positions for the 2018-2019 school year:**

| <u>Employee</u> | <u>Position</u> | <u>Budgeted</u> | <u>Licensed</u> |
|----------------------|---------------------------|-----------------|-----------------|
| Geoff Soja | 3rd grade Special Ed | Yes | Yes |
| Katy Moriarty | 5th grade Special Ed | Yes | Yes |
| Rainamei Luna | Music Teacher | Yes | Yes |
| Melissa Lattuca | Art Teacher | Yes | Yes |
| Shina Hu | ELL Teacher | Yes | Yes |
| Ben Koch | Dir. Intermediate Ed. | Yes | Yes |
| Denis Johnson | Music Integraton Teacher | Yes | No |
| Elizabeth Avery | 2nd grade General Ed | Yes | Yes |
| Shauna Wedderburn | 6th grade General Ed | Yes | No |
| Fantasia Cornelliuss | 3rd grade Assist. Teacher | Yes | No |

- **Motion to approve:** Dr. Arie **Seconded:** Mrs. Klein
- **Discussion:** No further discussion.
- **Roll Call Vote:**
 - Mr. Steve Gordon Yes
 - Dr. Marilyn Patterson Grant Yes
 - Mrs. Dale Klein Yes
 - Mr. Zach Harrison Yes
 - Dr. Aaron Rosen Yes
 - Dr. Guy Arie Yes
- **Ayes: 6 Nays: 0**

Governance Committee Report (Dale Klein)

Mrs. Klein asked that the members consider sharing contacts for possible candidates for service to our board. We are seeking to fill two positions.

Old Business

- **Motion 67.5 to amend Motion 63.9 Approval of Student and Family Handbook (4/10/2018) to include revisions resulting from NYSED review**
- **Motion to approve:** Mr. Harrison **Seconded:** Dr. Arie
- **Ayes: 6 Nays: 0**

New Business

- **Motion 67.6 to approve Staff Handbook**
- **Motion to approve:** Mrs. Klein **Seconded:** Mr. Harrison
- **Ayes: 6 Nays: 0**

Public Comments

Adjournment at 6:24 PM

- **Motion 67.7 to approve adjournment:**
- **Motion to approve:** Mr. Zach Harrison **Seconded:** Mrs. Dale Klein
- **Ayes: 6 Nays: 0**