

APPROVED MEETING MINUTES

RENAISSANCE ACADEMY CHARTER SCHOOL OF THE ARTS

Board of Trustees

Dec 11, 2018

5:00 PM

Location: 299 Kirk Road Rochester, New York

Mission: *Renaissance Academy Charter School of the Arts will provide children an enriched and rigorous educational experience through the infusion of the humanities and arts rooted in a culture of high academic standards leading to success in college and careers.*

Welcome/Call to Order and Introductions

Mr. Steven Gordon, Board Chair called the meeting to order at 5:00 p.m.

- **Members Present:**

Mr. Bert Brinkerhoff, Dr. Aaron Rosen, Mr. Zachary Harrison, Mr. Steve Gordon, Dr. Marilyn Patterson-Grant, Dr. Guy Arie, Mrs. Dale Klein, Mrs. Janine Barry, Dr. Makini Beck

- **Members Absent:**

- **Others Present:** Dr. Donna Marie Cozine, Mr. Craig Eichmann, Mr. Alan Lockwood

Approval of Consent Agenda Items

[**Note:** *Single items can be removed from the list and considered separately at the request of a Board of Trustees member*]

- **Motion 69.3 to approve Consent Agenda for Items listed below:**
- **(Motion to approve December 11, 2018 Agenda.)**
- **(Motion to approve Minutes from November 13, 2018 Board Meeting.)**
- **Motion to approve:** Mrs. Dale Klein **Seconded:** Dr. Aaron Rosen
- **Ayes: 8 Nays: 0**

Chief Educational Officer Report [Dr. Donna Marie Cozine]

Dr. Cozine presented the CEO Report to the Board:

- Grades 3-6 have been given “dress rehearsals” in both ELA and math in preparation for the state assessments.
- The Leadership team is working with Deborah Hamner, from the Breakthrough Group to formalize data protocols and develop the efficacy of the teaching staff in analyzing data and using it to improve learning outcomes.
- We have received \$657 from Donor’s Choose for the therapy dog program
- Catholic Family Center will be providing on site counseling to students who have the need.
- GoodSchools ROC – 66 applications (30 for kindergarten). We anticipate another year with a large waiting list at our lower grade levels.

Discussion regarding how we present our information to be more strategic in the messaging provided to parent. Dr. Grant suggested we strive to be explicit in our materials so that expectations are clearly outlined for perspective students.

Education Committee Report (Dr. Makini Beck)

Status of external curriculum consultant:

Dr. Grant provided a summary of expectations for the perspective consultant. Dr. Cozine shared that we are still seeking proposals. Mr. Gordon will email Dr. Beck and the academic committee members regarding this topic.

Dr. Arie reviewed state data that he organized showing RA benchmarked school state level competency.

Dr. Beck arrived at 5:30. Discussion continued with Dr. Beck providing additional input. Mr. Gordon asked that the academic committee meet and discuss this further, then send an email to all the members with an update.

Development Committee Report (Dr. Aaron Rosen)

This Saturday at Barnes & Noble we will be hosting a book fair. A portion of any purchase will be donated back to the school as long as customers provide the voucher or book fair ID number. Dr. Rosen asked that the board members sign up to help and plan to visit the Pittsford Plaza Barnes & Noble this Saturday. Dr. Rosen passed out book fair vouchers and a sign-up sheet for volunteers.

We have several sponsors for the Gala. We have received both restricted and unrestricted donations. Dr. Rosen encouraged all members to canvass for supporters.

Finance Committee Report (Bert Brinkerhoff)

Mr. Brinkerhoff reviewed the financials. Presently we are very close to budget and in good shape financially.

Human Resources Committee Report (Janine Barry)

Mrs. Barry reported that the staff handbook has been through a rigorous review by Boylan Code, LLC who did an awesome job.

Governance Committee Report (Zach Harrison)

Mr. Harrison reviewed the RA Strategic Plan framework. He provided handouts including a strategic plan executive summary that outlines six phases we have completed and identified our strengths. Key focus areas that were discussed. This is a working document and is expected to be revised.

The next meeting the committee will be discussing potential term limits for board members.

Old Business

Mrs. Klein will be touring tomorrow with a perspective board member. The trustee members will continue to seek out potential candidates to join the board.

Mrs. Klein asked that Dr. Cozine remind staff to RSVP to the January party for staff and board members.

Wednesday, 12/19 will be our read-in. Dr. Cozine invited board members who may be interested in being a guest reader to email Nancy or herself.

New Business

Staff Recognition – Dr. Rosen shared that Mrs. Felton, our Family Services Coordinator did an amazing job touring parents when he was in our building.

Public Comments

Non.

Adjournment at 6:30 PM

- **Motion 69.4 to approve adjournment:**
- **Motion to approve:** Mr. Harrison **Seconded:** Mrs. Klein
- **Ayes:** 9 **Nays:** 0