

## APPROVED MEETING MINUTES

### RENAISSANCE ACADEMY CHARTER SCHOOL OF THE ARTS

Board of Trustees

Nov 13, 2018

5:00 PM

Location: 299 Kirk Road Rochester, New York

**Mission:** *Renaissance Academy Charter School of the Arts will provide children an enriched and rigorous educational experience through the infusion of the humanities and arts rooted in a culture of high academic standards leading to success in college and careers.*

#### Welcome/Call 5: 04 p.m. to Order and Introductions

- **Members Present:** Mr. Steve Gordon, Mr. Zach Harrison, Dr. Aaron Rosen, Mrs. Dale Klein, Dr. Guy Arie, Mrs. Janine Barry, Dr. Marilyn Patterson-Grant
- **Members Absent:** Dr. Makini Beck, Mr. Bert Brinkerhoff
- **Others Present:** Dr. Donna Marie Cozine, Mr. Craig Eichmann, Mr. Alan Lockwood, Mrs. Kristin Loftus, Ms. Kira Soule, Ms. Hayley Perruccio, Mrs. Carole Barkin, Ms. Ruth Tolbert, Mr. Eric Fehrenbach

#### Approval of Consent Agenda Items

[**Note:** *Single items can be removed from the list and considered separately at the request of a Board of Trustees member*]

- **Motion 68.4 to approve Consent Agenda for Items listed below:**
- **(Motion to approve November 13, 2018 Agenda.)**
- **(Motion to approve Minutes from October 9, 2018 Board Meeting.)**
- **Motion to approve:** Mrs. Dale Klein    **Seconded:** Dr. Aaron Rosen
- **Ayes: 7      Nays: 0**

#### Presentation from Math Fellows

The RA Math Fellows presented on the instructional methods used at RA including an overview of:

- Cognitively Guided Instruction (CGI)
- Number Sense Routines
- Improving math fluency and conceptual understanding
- Data targeted small group math instruction
- Use of diagnostic assessment tool in i-Ready for filling learning gaps
- Problem solving approach
- The process of creating our curriculum
- Onboarding Professional Development was provided to reinforce these topics/methods with our full staff.
- There are also monthly PD offered that focus on math

Dr. Cozine thanked Dr. Grant and Konar for their support of the program. Dr. Cozine publicly thanked all the math fellows and a special thank you to Kristin Loftus, our Math Specialist who is leading with a love of math.

### **Chief Educational Officer Report [Dr. Donna Marie Cozine]**

Dr. Cozine is focused on being more proactive with the goal of raising the entire academic program. In partnership with the academic committee Dr. Cozine will be setting goals for the next 3-5 years using solid data. We will begin instructional rounds with rigor in January.

### **Education Committee Report (Dr. Makini Beck)**

Dr. Arie reported that the academic committee at this time believes the i-Ready data will be a good indicator.

We see students that are just above grade level as well as students who are just below in addition to students who are very high or significantly low.

The data it provides should be a good guide for teachers to be able to provide differentiated instruction to students.

The Board reviewed the i-Ready assessment tool student results. They also reviewed the family reports that are sent home with a letter from Dr. Cozine.

Dr. Arie presented an academic dashboard that showed current data comparing DRA data to i-Ready data.

### **Development Committee Report (Dr. Aaron Rosen)**

Dr. Rosen reported that this Friday the committee will meet. The Reach for the Stars event is being handled as a subcommittee of the Development Committee. The silent auction letters are already out as well as the sponsorship letters.

### **Finance Committee Report (Bert Brinkerhoff)**

Mr. Gordon reported that the finance report looks fine with nothing significant to report.

### **Human Resources Committee Report (Janine Barry)**

Mrs. Barry reported that there is a draft being finalized to set upcoming goals for Dr. Cozine.

- **Motion 68.6 to approve revision for School Leader Evaluation timeline for CEO to read “within 30 days of receipt of NYS assessment data”.**
- **Motion to approve: Dr. Arie   Seconded: Mrs. Klein**
- **Ayes: 7    Nays: 0**

### **Governance Committee Report (Zach Harrison)**

Mr. Harrison reports that we will be reviewing the strategic plan at the next meeting.

### **Old Business**

- **Motion 68.7 to adopt the NYSED approved revised Code of Ethics**
- **Motion to approve: Dr. Arie   Seconded: Mrs. Klein**
- **Ayes: 7   Nays: 0**

This motion will adopt the finalized non-material revision of the Code of Ethics after review by NYSED with minor edits applied.

- **Motion 68.9 to adopt the NYSED approved revised Family Handbook**
- **Motion to approve: Dr. Rosen   Seconded: Dr. Arie**

- **Ayes: 7      Nays: 0**

This motion will adopt the previously approved finalized non-material revision of the Family Handbook with a correction to page 2, in the paragraph labelled “Who We Are,” the following statement is made: “The Board of Trustees meets no fewer than 10 times a year.”

Corrected to: “The Board of Trustees will meet no less than twelve time, once a month, per calendar year.”

- **Motion 69.0 to adopt the NYSED approved revised Bylaws**
- **Motion to approve:** Mr. Harrison      **Seconded:** Mrs. Klein
- **Ayes: 7   Nays: 0**
  
- **Motion 69.1 to approve the Organizational chart.**
- **Motion to approve:** Dr. Arie      **Seconded:** Mrs. Barry
- **Ayes: 7      Nays: 0**

### New Business

### Public Comments

### Adjournment at 6:37 PM

- **Motion 69.2 to approve adjournment:**
- **Motion to approve:** Mrs. Barry      **Seconded:** Mr. Harrison
- **Ayes: 7      Nays: 0**